

STANDARD BIDDING DOCUMENT (SBD)



**GOVERNMENT OF SINDH
SHAHEED MOHTARMA BENAZIR BHUTTO
INSTITUTE OF TRAUMA (SMBBIT)**

**TENDER REFERENCE# PROC/SMBBIT/(OTHERS-R&M)
2020-21**

**“PROCUREMENT OF PAINT PLUMBING & OTHER
ITEMS ON RATE CONTRACT BASIS”**

AT

SMBB Institute of Trauma, Karachi

ROUGH ESTIMATION= 2.5 (M)

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BIDDING DATA

Procuring Agency	:	SMBB Institute of Trauma
Address	:	Chand Bibi Road, Karachi
Bid Validity	:	90 Days, As per SPPRA Rule 2010 (amended till date)
Amount of Bid Security	:	2% of Total Bid Quoted Price
Last date of Selling of Bid	:	As per mentioned in NIT
Date of Submission of Bid	:	As per mentioned in NIT
Place for Submission	:	As per mentioned in NIT
Date of Opening of Bid	:	As per mentioned in NIT
Place of Opening	:	As per mentioned in NIT
Performance Security	:	5% of the Contract Value
Language of Bid	:	English
Currency of Bid	:	PKR
Bidding Procedure	:	Single Stage One Envelope Procedure 46(1)
Advance Payment	:	No Advance Payment will be allowed
Period of Completion	:	Financial Year 2020-21
Liquidity Damages	:	0.03% of the bid price per day after the period of Completion up to 10% maximum depends upon the damages done due to non-supply.
Inspection Authority	:	Nominated Inspection Committee
Place of Delivery	:	Store of SMBB Institute of Trauma

INSTRUCTIONS TO BIDDERS

1. **Shaheed Mohtarma Benazir Bhutto Institute of Trauma** invites sealed bids on **Single Stage-One Envelope** Procedure as per clause 46(1) Sindh Public Procurement Rules 2010, Amended till date from Manufacturers / Importers / Sole Agents / Distributors for **Procurement of Paint Plumbing & Other Items on Rate Contract Basis. Tender Reference #- PROC/SMBBIT/(OTHERS-R&M)/2020-21.**
2. Bidders are required to check that Tender Documents issued to them are complete in all respects as per table of content.
3. Bidders should examine carefully the table of content. They should visit and inspect the site at their own expense, responsibility and obtain all necessary information prior to submitting the tender. Any detail/specification missing in the document should be obtained from **Planning & Procurement Department** before bidding. Once the tender is submitted, it will be assumed that no further clarification was required.
4. Tender Fee in shape of pay order in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma** must be attached; else the offer will be rejected.
5. Bidder will attach **BID SECURITY** (as per amount mentioned under Bidding Data) in shape of pay order issued from any scheduled Bank of Pakistan in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma** in the financial proposal.
6. The original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
7. The Bidder shall indicate on the appropriate Price Schedule (in PKR) the units (where applicable) and total bid price of the goods/services it proposes to supply/execute under the contract.
8. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the Procuring Agency may seek and accept clarification to the bids that do not change substances of the bids.
9. The Procuring Agency may reject all or any bid or proposal at any time prior to the acceptance of a bid or proposal. Subject to relevant provision of SPP Rules, 2010 (Amended till Date). The Procuring Agency upon request communicate to bidder who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
10. The quoted rates should include all costs of whatsoever description and expenses necessary for the whole work together with all risks, taxes, liabilities and obligations, specific or implied, in the Tender Documents. Arithmetical errors, if any shall be corrected and Tender price amended accordingly.
11. No unauthorized alteration may be made in the Tender documents. If any such alteration is made, tender may be liable for rejection.

12. Clarification, revision, addition or deletion, in the tender documents may be made by the authority before the submission and opening of Tender in the form of Addendum/Corrigendum. This will be made only by formal Addendum/ Corrigendum issued by the concerned authority and will become part of the contract documents. Each Addendum shall be signed by the Vendor and returned with other Tender documents.
13. The vendor has to quote only one rate for each work as per tender specifications. Hand written tenders or any over writing, cutting, should be signed.
14. The entire Tender Documents, listed duly priced, signed & stamped on each page and completed must reach at designated place in due time and dates as defined in the Bidding Data of the Tender.
15. Contractor who wins the tender will be required to enter into a Contract Agreement as defined in the Form of Agreement.
16. No bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.
17. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
18. Conditional tender and tender without bid security shall not be considered.
19. GST / Income Tax Certificate must be accompanied with tender.
20. Bids shall remain valid for a period of 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
21. Bids submitted late due to any reason what so ever, shall not be considered and returned unopened to the bidder or his authorized representative.
22. Bid / offer will be evaluated as per criteria and the bid's terms & conditions.
23. Bid should be dropped at Planning & Procurement Office, 13th Floor, SMBB Institute of Trauma, Karachi by mail or by hand in due course of time and the same will be opened at Seminar Hall, 12th Floor, SMBB Institute of Trauma, Karachi.
24. Registration from Sindh Revenue Board is not required in procurement of Goods.

TERMS & CONDITIONS OF TENDER

- a) SMBB Institute of Trauma, Karachi invites sealed bids on **Single Stage One Envelope Procedure** as per clause 46(1) of SPP Rules 2010 (Amended till date) from Interested Bidders for **“Procurement of Paint Plumbing & Other Items on Rate Contract Basis”**
- b) **PERFORMANCE SECURITY:** The successful bidders will have to deposit the requisite Performance Security Bond in the shape of a Pay Order / Demand Draft or Bank Guarantee as per amount mentioned under Bidding Data in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma**.
- c) Bid should be inclusive of all Government taxes (if applicable) and the same will be paid by the Contractor except withholding tax.
- d) Stamp duty should be placed on contract agreement (as per the govt. approved rate) on stamp paper of value (Rs.100).
- e) The firm will be responsible for **“Procurement of Paint Plumbing & Other Items on Rate Contract Basis”** at consignee address. (SMBB Institute of Trauma). If it fails the Performance Security will be forfeited.
- f) Procurement Committee shall disqualify a contractor, whether pre-qualified or not, if it finds at any time, that the information submitted by bidder concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
- g) The Procuring agency reserves the right at the time of contract award to increase or decrease, the items / quantities of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
- h) Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.
- i) 20% of the due Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while remaining 80% will be deposited by the Contractors / Suppliers themselves.
- j) Prices quoted shall remain valid up to 30th June 2021.
- k) No tender will be entertained without Bid Security which will be forfeited to Government Treasury, in case of non-submission of Performance security within seven (7) days of receipt of letter of Acceptance.

- l) Quantities of tender items are on estimated basis and could vary according to the amount sanctioned and released as per discretion of Procurement Committee.
- m) All manufactured and other items should be used in the work in accordance with the instructions, specifications in the Tender Document and also in accordance with generally accepted norms of good workmanship.
- n) The Bidder shall sign and stamp the Integrity Pact provided at Bid in the Bidding Document for all Provincial Government procurement contracts. Failure to sign such Integrity Pact shall make the bidder non-responsive.
- o) If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Bidding Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in Bidding Data. Once the maximum is reached, the Procuring agency may consider termination of the Contract.
- p) Demanded quantity of items are based on the actual consumption of the institute in case of decreased consumption due to any reason, the supplier shall be bound to replace the stock before six month period of expiry date of the stock.

I / We agree to above mentioned terms & conditions:

Name of Contractor _____ Signature _____

(CNIC NO _____ **(Copy must be attached).**)

Full Address _____

Rubber Stamp _____

CRITERIA FOR EVALUATION OF BID**(Bidders are required to submit following documents in mentioned sequence)**

Technical Evaluation Criteria (Mandatory)			
S.#	List of Documents	Yes	No
1.	Compliance of Terms & Conditions, Instructions mentioned in the SBD. (Must submit the entire STANDARD BIDDING DOCUMENTS , duly signed & stamped on each page with Technical Proposal)		
2.	Relevant Experience with documentary proof (Last Three Years) Attach Supply/Purchase Order/Award of Contract/Contract Agreement		
3.	Registration with Income Tax – NTN (Attach Valid Certificate)		
4.	Copy of Professional Tax 2020-21 (Attach Valid Certificate)		
5.	a) General Sales Tax (Mandatory) b) Sindh Sales Tax (if applicable) / Sindh Board of Revenue (Registration is not required in procurement of Goods)		
6.	Recent Bank Certificate / Bank Statement regarding financial soundness of the firm to do business up till PKR 03 Million or more .		
7.	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted and litigated by any institute of Federal, Provincial Government or any Department / Agency / Organization / Autonomous body or Private Sector Organization anywhere in Pakistan. (Undertaking should be as attached sample as per Table of Content Point # 11)		
8.	Bidder already providing services at SMBBIT should obtain & attach a satisfactory performance certificate from competent authority of SMBB Institute of Trauma (for the financial year in which the bidder last provided its services).		
9.	Pay order / Bank Draft of Bid security should be attached along with bidding document.		

NOTE:

- The offer will not be entertained if the required documents are not found attached.**
- All Items will be procured on approved sample basis, Bidders will provide samples of all the items quoted for technical assessment, Brochures/literature should also be attached where applicable (All sample Should be labelled with Item Number mentioned on it); If the bidder fails to provide samples of any items quoted, those items will be rejected.**
- Bidder should take their unapproved samples within 30 days after the BER announcement, Institute will not be responsible for any claim made after 30 days.**
- The technical evaluation carried out by the Procurement Committee of SMBBIT, Karachi will be final, which will be assessed on technical aspect.
- Authorization / Distributors Certificates from Manufacturer. (Where Applicable).
- Financial proposal must be submitted on company letter head duly signed / stamped/ type in figure and words of the total amount; else the offer would be rejected.
- Specifications approved by the Consultant(s) in the relevant specialty will be considered by the Procurement Committee. (If applicable).

SCHEDULE OF REQUIREMENT/ BILL OF QUANTITIES (BOQ) OF
SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF
TRAUMA KARACHI (SMBBIT)

“PROCUREMENT OF PAINT PLUMBING & OTHER ITEMS ON
RATE CONTRACT BASIS”

TENDER REFERENCE# PROC/SMBBIT/(OTHERS-R&M) 20-21

Item No.	Item Descriptions	Unit	R. Qty	Unit Price	Total
	Paint, Polish And Civil Work				
1	Tarpin Oil	Liter	100		
2	Kerosin Oli	Liter	100		
3	Sindoor	Kg	2		
4	Grease	Kg	5		
5	Glass (Clear) 5 mm	Sft	500		
6	Frosted glass 5 mm	Sft	500		
7	Temper Glass (With Fixing) 12mm	Sft	100		
8	Cement / white (50 Kg)	Bag	5		
9	O.P.C. cement (40 Kg)	Bag	30		
10	Sand (Small Bags)	Suzuki	7		
11	Tiles (8" x 8") Same as exiting Color & Quality	Metre	10		
12	Tiles (16" x 16") Same exiting Color & Quality	Metre	40		
13	Machine Block (5" x 8 x 12)	Nos.	350		
14	Machine Block (6"x 8 x 12)	Nos.	350		
	Plumbing Works				
15	Dadex Socket (50 mm)	No.	10		
16	Dadex Elbow 90 °(50 mm)	No.	30		
17	Dadex Tee (50 mm)	No.	10		
18	Dadex Elbow 45 °(50 mm)	No.	10		
19	Dadex Pipe (50 mm)	Rft	100		
20	Solution White dadex (125 G)	Tin	10		
21	Solution Orange EZ-weld PVC (125G)	Tin	60		
22	PPR Pipe (20 mm) Same as existing	Rft	100		
23	PPR Pipe (25mm) Same as existing	Rft	100		
24	Tube basin Brass (18", 24") Same as existing	Pair	200		
25	Muslim shower Heavy Duty	No.	250		
26	Chanel washer [Single] Same as existing	No.	200		
27	Chanel washer [Double] Same as existing	No.	200		

Item No.	Item Descriptions	Unit	R. Qty	Unit Price	Total
28	S.S Padistal Bolt Bracket Same as existing	No.	50		
29	S.S Basin Bolt Bracket Same as existing	No.	20		
30	Spindle double bib cock Brass (Heavy Buty) Conforming to Existing as Site	Nos.	30		
31	Consealed Flash Tank Material Same as Existing	Set	10		
32	Push Button for FlashTank	No.	5		
33	Fisher brass/ S.S (10mm, 12 mm)	No.	200		
34	Waste Jali (Basin) 1 1/4" , 1" 1/2	No.	250		
35	Hanging Rod (10 mm Long Size) Same as Existing	Rft	50		
36	PVC Valve Socket Brass (2") Pak Arab or equivalent	No.	20		
37	O Ring set (Mixed sizes)	Box	1		
38	Brass Spandle Screw (As per Sample)	No.	200		
39	Spandle Head Haddi (As per Sample)	No.	300		
40	Dhaga (Gola)	No.	200		
41	Taflon Tape (Big)	No.	500		
42	GI Bush (3 x 2 1/2")	No.	2		
43	Cable Tie (8") Same as existing	Packet	3		
44	Cable Tie (10") Same as existing	Packet	3		
45	Cable Tie (12") Same as existing	Packet	3		
46	Jubilee Clamp SS (1/2") Same as existing	No.	10		
47	Jubilee Clamp SS (1") Same as existing	No.	10		
48	Jubilee Clamp SS (1-1/2") Same as existing	No.	5		
49	Jubilee Clamp SS (2") Same as existing	No.	10		
50	Jubilee Clamp SS (2-1/2") Same as existing	No.	5		
51	Jubilee Clamp SS (3") Same as existing	No.	10		
52	Jubilee Clamp SS (3-1/2") Same as existing	No.	10		
	Piston Pump Materials				
53	Bearing NTN (Different sizes)	No.	15		
54	Gland Set Complete (3" pump)	No.	2		
55	Gland dori	Roll	2		
56	Boggis Rod (3" pump) Same as existing	No.	40		
57	Boggis Rod (1" pump) Same as existing	No.	10		
58	Spring (3" Pump)	No.	40		
59	Spring (1" Pump)	No.	10		
60	Rubber Washer (3" pump)	No.	40		
61	Rubber Washer (1" pump)	No.	10		
62	Brass Bolt	No.	40		
63	Brass Washer	No.	10		

Item No.	Item Descriptions	Unit	R. Qty	Unit Price	Total
64	Piston Pump Packing (3" & 1" Set)	No.	5		
65	Piston Pump Oil	Liters	60		
66	Piston Pump Belt (A54 and A55 and other)	No.	60		
67	Piston Pump Nut Bolt with washer (1½",2½"x2/8)	No.	30		
68	Piston Pump Nut Bolt with washer (3",2½"x2/8)	No.	30		
	Furniture & Fixture				
69	ER Main Door Locks complete Same as Existing	Pcs	12		
70	OT Main Door Locks Complete Same as Existing	Pcs	15		
71	Drawer locks	Pcs	150		
72	Drawer locks (2 feet Long) Same as existing	Pcs	25		
73	Wooden door slim dead lock (Wards door) Same as Existing	Pcs	25		
74	Rubber one Side (Full Size)	Bundle	1		
75	Rubber one Side (Medium Size)	Bundle	1		
76	U Rubber	Bundle	1		
77	Nuts & Bolts (10mm)	Kg	2		
78	Nuts & Bolts (102mm)	Kg	2		
79	Wheels for stature (4 wheel Pair)	Pair	5		
80	Wheel for trolley (4 wheel Pair)	Pair	20		
81	Wooden Door Cylinder Brass (Single side key)	Pcs	150		
82	Wooden Door Cylinder Brass (Double side key)	Pcs	50		
83	Chanel Patty for table draz (12") Same as existing.	Pair	30		
84	Chanel Patty for table draz (14") Same as existing.	Pair	10		
85	Chanel Patty for table draz (16") Same as existing.	Pair	10		
86	Hole Drawer (10" , 12")	Pcs	10		
87	S.S Book Hinges for cabnets (6 Feet)	Feet	15 Lengths		
88	Door handles S.S Same as existing	Pair	30		
89	Door handle Brass (6") Same as existing	No.	200		
90	Door lock handles Same as existing	Pair	150		
91	S.S Dual Action Hinge for O.T doors (6") Same as existing	Pair	60		
92	Door Handle S.S for O.T (Same as existing)	Pair	60		

Item No.	Item Descriptions	Unit	R. Qty	Unit Price	Total
93	Fixing of S.S Corner 3x3 Inches (4 foot each) for Internal Area, Wards Etc Same as Existing	Rft	200		
94	Towel Bolt (2")	No.	80		
95	Consealed towel bolt Same as existing	Pcs	40		
96	Chapka Kundi Same as existing	Pcs	150		
97	Wooden Gatti Big Pkt	Pkt	40		
98	Glue (Mobilec Germany)	Kg	20		
99	False Ceiling Gypsum Foil Coated at different floor of Trauma Center Same as existing.	Sqft	6000		
100	False Sealing Channel 12'	Rft	600		
101	False Sealing Channel 4'	Rft	800		
102	False Sealing Channel 2'	Rft	800		
103	False Sealing L Railing	Rft	300		
104	False Sealing wire	Kg	20		
105	Fixing of S.S Sheets for doors	Rft	200		
106	WD 40 Spray	Large	30		
107	Welding Rods S.S	Box	6		
108	Wood Screw (1/2" x 4)	100 Pcs Each Box	10		
109	Wood Screw (1/2" x 5)	100 Pcs Each Box	10		
110	Wood Screw (3/4" x 4)	100 Pcs Each Box	15		
111	Wood Screw (3/4" x 5)	100 Pcs Each Box	15		
112	Wood Screw (1" x 4)	100 Pcs Each Box	15		
113	Wood Screw (1" x 5)	100 Pcs Each Box	15		
114	Wood Screw (1 1/4" x 4)	100 Pcs Each Box	10		
115	Wood Screw (1 1/4" x 5)	100 Pcs Each Box	10		
116	Wood Screw (1 1/2" x 4)	100 Pcs Each Box	10		
117	Wood Screw (1 1/2" x 5)	100 Pcs Each Box	10		
118	Wood Screw (2" x 4)	100 Pcs Each Box	10		
119	Wood Screw (2" x 5)	100 Pcs Each Box	10		
120	Wood Screw (2 1/2" x 4)	100 Pcs Each Box	5		
121	Wood Screw (2 1/2" x 5)	100 Pcs Each Box	5		

Item No.	Item Descriptions	Unit	R. Qty	Unit Price	Total
122	Black Screw (1/2" x 4)	100 Pcs Each Box	20		
123	Black Screw (1/2" x 5)	100 Pcs Each Box	20		
124	Black Screw (3/4" x 4)	100 Pcs Each Box	20		
125	Black Screw (3/4" x 5)	100 Pcs Each Box	20		
126	Black Screw (1" x 4)	100 Pcs Each Box	15		
127	Black Screw (1" x 5)	100 Pcs Each Box	15		
128	Black Screw (1 1/4" x 4)	100 Pcs Each Box	10		
129	Black Screw (1 1/4" x 5)	100 Pcs Each Box	10		
130	Black Screw (1 1/2" x 4)	100 Pcs Each Box	10		
131	Black Screw (1 1/2" x 5)	100 Pcs Each Box	10		
132	Cut Screw (3/4" x 10)	100 Pcs Each Box	10		
133	Cut Screw (3/4" x 12)	100 Pcs Each Box	10		
134	Cut Screw (1" x 10)	100 Pcs Each Box	15		
135	Cut Screw (1" x 12)	100 Pcs Each Box	15		
136	Cut Screw (1 1/2" x 10)	100 Pcs Each Box	15		
137	Cut Screw (1 1/2" x 12)	100 Pcs Each Box	15		
138	Cut Screw (2" x 10)	100 Pcs Each Box	10		
139	Cut Screw (2" x 12)	100 Pcs Each Box	10		
140	Cut Screw (2 1/2" x 10)	100 Pcs Each Box	10		
141	Cut Screw (2 1/2" x 12)	100 Pcs Each Box	10		
142	Cut Screw (3" x 10)	100 Pcs Each Box	2		
143	Cut Screw (3" x 12)	100 Pcs Each Box	2		
144	Cut Screws SS (1/2" X 8)	100 Pcs Each Box	15		
145	Cut Screws SS (3/4" X 12")	100 Pcs Each Box	12		

Item No.	Item Descriptions	Unit	R. Qty	Unit Price	Total
146	Cut Screws SS (1/2 X 10)	100 Pcs Each Box	15		
147	Cut Screws SS (1" X 12)	100 Pcs Each Box	8		
148	Cut Screws SS (1"1/2 X 10)	100 Pcs Each Box	15		
149	Cut Screws SS (2" X 10)	100 Pcs Each Box	10		
150	Cut Screws SS (2" X 12)	100 Pcs Each Box	12		
151	Cut Screws SS (2 "1/2 X 12)	100 Pcs Each Box	6		
152	Nut Bolt & Washer 8mm	Kg	2		
153	Nut Bolt & Washer 10mm	Kg	3		
154	Nut Bolt & Washer 12mm	Kg	3		
155	Wood Nail (Head) 1" x 17	Kg	3		
156	Wood Nail (Head) 3/4" x 17	Kg	3		
157	Wood Nail (Head) 1 1/2" x 17	Kg	3		
158	Wood Nail (Head) 2" x 14	Kg	3		
159	Wood Nail (Head) 2 1/2" x 14	Kg	3		
160	Wood Nail (Head) 3" x 14	Kg	3		
161	Wood Nail (Head) 3/4" x 20	Kg	3		
162	No head Nail (2" x 14)	Kg	3		
163	No head Nail (1 1/2" x 17)	Kg	3		
164	Back Sheet for Cupboards (Pilai) 2mm Sheet	Sheets	5		
165	Wood Patti (Golden Teak) 1" x 1" x 10' Length	Length	15		
166	Wood Patti (Golden Teak) 2" x 1" x 10' Length	Length	15		
167	Wood Patti (Golden Teak) 4" x 1" x 10' Length	Length	15		
168	Wood Patti (Golden Teak) 1 1/4" x 6" x 10' Length	Length	6		
169	Lipping (Golden Teak) 1 1/4" x 2mm x 10' Length	Length	15		
170	Lipping (Golden Teak) 1 1/2" x 2mm x 10' Length	Length	15		

Note:

1. The technical evaluation carried out by the Procurement Committee, SMBBIT, Karachi will be final.

2. Financial proposal must be submitted on company letter head duly signed / stamped/ type in figure and words of the total amount; else the offer would be rejected

Signature of Manufacturers /Importers/Sole Agents/Contractors: - _____

Name of Firm: - _____

Full Address: - _____

Office No: - _____ Cell No: - _____

Email Address (if any) _____

BID LETTER FORM

From:

(Registered name and address of the bidder)

To:

Chief Operating Officer,
Shaheed Mohtarma Benazir Bhutto Institute of Trauma,
Karachi – 74200

Dear Sir / Madam,

Having examined the bidding document and amendment thereon we undersigned, offer to provide services to the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated _____

Tender Title:

We undertake to provide services/execute the above project or it part assigned to us in conformity with the said bidding documents for an estimated sum of Rs. _____ (Rupees - _____) (total bid amount in words and figures) which may vary in accordance with the schedule of prices attached herewith and coverage options made by SMBBIT or its user organization.

If our bid is accepted, we undertake to;

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and
- 3) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 4) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

Bidder's signature
and seal.

CONTRACT AGREEMENT

Tender Title

This Contract Agreement (hereinafter called the Agreement) made on ___ day of _____ Year.

BETWEEN

M/s.

A Contractor, having its office at **Bidder's address**.(Hereinafter mentioned as Contractor), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

AND

SHAHEED MOHTARMA BENAZIR BHUTTO ISTITUTE OF TRAUMA A department under Government of Sindh, having its office at SMBBIT, Chand Bibi Road, Karachi Sindh, Pakistan hereinafter mentioned as "the Client", which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

WHEREAS the Contractor has agreed to render certain services i.e. "**Tender Title**" to SMBBIT Karachi and has necessary know how and staff in the respect.

AND

WHEREAS the Client is desirous of availing the services offered by the contractor for "**Tender Title**" for its premises at the cost of **Rs. _____/-** (The contract amount) as per below mentioned **BOQ**.

Brief particulars of the services which shall be supplied / provided by the Supplier are as under:

Item. #	DESCRIPTION	Unit Quantity	Unit	Quoted Rate

Now this agreement witnesseth as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.
2. The Following documents after incorporating addenda, if any except these parts relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:
 - a. Purchase order(s)/ Letter of Acceptance where applicable.
 - b. The completed Form of Bid along with Schedules to Bid.
 - c. Condition of Contract & Contract Data
 - d. The priced Scheduled of prices
 - e. The specifications

3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. The Contract Price of tender will be Rs: _____/Year;
6. That estimated cost of tender is on approximate basis and may vary in case of forced majeure or as per the demand of situation.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement in accordance with their respective hands and seals, the day, month and the year first above written.

This contract will be extendible on the same rates till the allocation of new tender.

Signature of the Supplier

Signature of the Purchaser

(Seal)

(Seal)

FORM OF PERFORMANCE SECURITY (Bank Guarantee)

Guarantee No.:

Executed on:

Expiry date: _____

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with complete address (Scheduled Bank in Pakistan):

Name of Principal (Contractor, Manufacturer, Supplier or any bidder) with complete address:

Penal Sum of Security (express in words and figures):

Letter of Acceptance No. _____ Dated:

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the are of the said Principal we, the Guarantor above named, are held and firmly bound unto the Chief Operating Officer (COO), SMBBIT, Karachi (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has accepted the Employer's above said Letter of Acceptance for _____ (Name of Contract) for the _____ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Condition of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, _____ (the Guarantor), waiving all objections and defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to

show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's _____ written _____ declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contractor has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Witness:

1. _____
Guarantor (Bank)

(Name, Title, Signature & Seal)

2. _____

(Name, Title, Signature & Seal)

Signature: _____

Name: _____

Title: _____

AFFIDAVIT (on Judicial Stamp Paper)

I/We, the undersigned [Name of the Supplier] hereby solemnly declare and undertake that:

1. I/We have read the contents of the Bidding Document and have fully understood it.
2. The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents.
3. The Goods that we propose to supply under this contract are eligible goods within the meaning of this SBD.
4. The undersigned are also eligible Bidders within the meaning of the Standard Bidding Documents.
5. The undersigned are solvent and competent to undertake the subject contract under the Laws of Pakistan.
6. I/We have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent for SMBB Institute of Trauma related to this Bid or Award or Contract.
7. I/We are not blacklisted or facing debarment from any institute of Federal, Provincial Government or any Department /Agency/Organization/Autonomous body or Private Sector organization anywhere in Pakistan.
8. That undersigned has not employed any child labor in the organization/unit.
9. I/We understand that the Selection and Rate Contracting Committee of the Procuring Agency is not bound to accept the lowest or any other bid they may receive.

I/We affirm that the contents of this affidavit are correct to the best of our knowledge and belief.

Signatures with stamp

Name: _____

Designation: _____

CNIC No. _____ (Copy must be attached)

For Messrs. [Name of Supplier]

INTEGRITY PACT

DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS

Contract Number: **NO.**
Contract Value: **Rs.**
Contract Title:

Dated:

M/s. _____ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **M/s.** _____ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, SMBBIT Karachi (PA), except that which has been expressly declared pursuant hereto.

M/s. _____ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

M/s. _____ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **M/s.** _____ agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **M/s.** _____ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

M/s. _____

Chief Operating Officer (COO)