

Tender Fee-Rs.2,000/=

**STANDARD BIDDING DOCUMENT (SBD)**



**GOVERNMENT OF SINDH  
SHAHEED MOHTARMA BENAZIR BHUTTO  
INSTITUTE OF TRAUMA (SMBBIT)**

**TENDER REFERENCE# PROC/SMBBIT/(INST-04)2019-20**

**“PROCUREMENT OF GENERAL INSTRUMENTS”**

**At**

**SMBB Institute of Trauma, Karachi**

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## **BIDDING DATA**

Procuring Agency	:	<b>SMBB Institute of Trauma</b>
Address	:	<b>Chand Bibi Road, Karachi</b>
Bid Validity	:	90 Days (As per SPPRA Rule 2010 (amended till date))
Amount of Bid Security	:	2% of total bid value
Last date of Selling of Bid	:	As per NIT
Date of Submission of Bid	:	As per NIT
Place for Submission	:	As per NIT
Date of Opening of Bid	:	As per NIT
Place of Opening	:	As per NIT
Performance Security	:	5% of the Contract Value
Language of Bid	:	English
Bid Price	:	PKR
Advance Payment	:	No Advance Payment will be allowed
Period of Completion	:	Financial Year 2019-20
Liquidity Damages	:	0.03% of the bid price per day after the period of Completion up to 10% maximum depends upon the damages done due to non-supply.
Inspection Authority	:	Nominated Inspection Committee
Inspection Place	:	Store of SMBB Institute of Trauma
Place of Delivery	:	Store of SMBB Institute of Trauma

# **INSTRUCTIONS TO BIDDERS**

1. **Shaheed Mohtarma Benazir Bhutto Institute of Trauma(SMBBIT)** invites sealed bids on **Single Stage One Envelope Procedure 46(1)** as per Sindh Public Procurement Rules 2010, (Amended till date) from Manufacturers/Importers/Sole Agents/Distributors for **“Procurement of General Instruments” Tender Ref. # : PROC/SMBBIT/(INST-04)/2019-20.**
2. The tender shall be submitted with all documents in sealed envelopes. The envelope must contain tender inquiry Number on the top, the name of the Bidder should be affixed on the face of the envelope. Envelope should be sealed and addressed to **Procurement Department Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi** and inserted in Tender box by hand or mail on the scheduled date and time, else tender will not be entertained and would be returned unopened to the bidders.
3. Bidders are required to check that Tender Documents issued to them are complete in all respects as per table of content.
4. Bidders should examine carefully the table of content. They should visit and inspect the site at their own expense, responsibility and obtain all necessary information prior to submitting the tender. Any detail/specification missing in the document should be obtained from **Planning & Procurement Department** before bidding. Once the tender is submitted, it will be assumed that no further clarification was required.
5. Tender Fee in shape of pay order in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT)** must be attached; else the offer will be rejected.
6. Bidder will attach **BID SECURITY** (as per amount mentioned under Bidding Data) in shape of pay order issued from any scheduled Bank of Pakistan in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT)** submit with proposal.
7. The original bid shall be typed or written in indelible ink by the bidder or person duly authorized. The person or persons signing the bid shall initial all pages of the bid. The name and designation of each person signing must be mentioned below the signature.
8. The Bidder shall indicate on the appropriate Price Schedule (in PKR) the units (where applicable) and total bid price of the goods/services it proposes to supply/execute under the contract.
9. No bidder shall be allowed to alter or modify his bid after the bids have been opened. However, the Procuring Agency may seek and accept clarification to the bids that do not change substances of the bids.
10. The Procuring Agency may reject all or any bid or proposal at any time prior to the acceptance of a bid or proposal. Subject to relevant provision of SPPRA Rules, 2010 (Amended till Date). The Procuring Agency upon request communicate to bidder who submitted a bid or proposal, the grounds for its rejection of all bids or proposal, but is not required to justify those grounds.
11. The quoted rates should include all costs of whatsoever description and expenses necessary for the whole work together with all risks, taxes, liabilities and obligations, specific or implied, in the Tender Documents. Arithmetical errors, if any shall be corrected and Tender price amended accordingly.
12. No unauthorized alteration may be made in the Tender documents. If any such alteration is made, tender may be liable for rejection.
13. Clarification, revision, addition or deletion, in the tender documents may be made by the authority before the submission and opening of Tender in the form of Addendum/Corrigendum. This will be made only by formal

Addendum/ Corrigendum issued by the concerned authority and will become part of the contract documents. Each Addendum shall be signed by the Vendor and returned with other Tender documents.

14. The vendor has to quote only one rate for each work as per tender specifications. Hand written tenders or any over writing, cutting, should be signed.
15. The entire Tender Documents, listed duly priced, signed & stamped on each page and completed must reach at designated place in due time and dates as defined in the Bidding Data of the Tender.
16. Contractors who win the tender will be required to enter into a Contract Agreement as defined in the Form of Agreement.
17. No bidder shall contact the Procuring agency on any matter relating to its bid, from the time of the bid opening to the time the contract is awarded. If the Bidder wishes to bring additional information to the notice of the Procuring agency, it should do so in writing.
18. The bid security will be forfeited to the Government, if the bidder withdraws his bid after opening and before the expiry of the bid validity period or fails to sign the contract in stipulated time if the bid is accepted.
19. Conditional tender and tender without bid security shall not be considered.
20. Bids shall remain valid for a period of 90 days after the date of bid opening and same may be extended in terms of Rule 38 (2) (3) (4) of SPPRA Rules.
21. Bids submitted late due to any reason whatsoever, shall not be considered and returned unopened to the bidder or his authorized representative.
22. Bid / offer will be evaluated as per criteria bid's terms & conditions.
23. **The quoted rates once offered by the firms will not be changed during the contract period.**
24. **The quoted rates should be in Pak. Rupees and must be valid till 30<sup>th</sup> June 2020**, Orders will be placed as per requirement after receiving demand from the concern department of Shaheed Benazir Bhutto Institute of Trauma.
25. All Bidders should provide **Samples** free of cost of the each quoted products, attach Brochures / Flyers submitted along with bid document (if in case sample/ Broachers not found bid should be rejected).
26. The tendered rate should be inclusive of all applicable taxes to Federal & Provincial Govt. or local bodies and will be deducted from the bill of the contractors / suppliers.
27. **All the (applicable) Government taxes (Income Tax / Sindh Sales Tax (if applicable) / 0.35% Stamp Duty of the value of the contract amount will be affixed on the bills or on the contract agreement of the full contract value by the Contractors / Suppliers.**
28. **All documents should be submitted duly paginated / flagged and the detailed of the documents should also be mentioned in front of the Index, else Procurement Committee reserves the right to accept or reject bid.**
29. The bidders shall quote their firm and final price both in figure and in words on free delivery basis to Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi.

30. Distributor once nominated by the manufacturer / importer will be for the whole contract period and manufacturer / importer cannot change its distributor during the contract period in any case.
31. No manufacturer / importer shall authorize their distributor / agent / any firm or person to quote the same item, which the manufacturer is quoting itself in any tender. Failing those offers of both the manufacturer as well as other bidder shall be ignored.

# **TERMS & CONDITIONS OF TENDER**

1. **Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT)** invites sealed bids on **Single Stage One Envelope Procedure 46(1)** as per Sindh Public Procurement Rules 2010, (Amended till date) from Manufacturers / Importers / Sole Agents / Distributors for **“Procurement of General Instruments” Tender Ref. # : PROC/SMBBIT/(INST-04)/2019-20.**
2. **PERFORMANCE SECURITY:** The successful bidders will have to deposit the requisite Performance Security Bond in the shape of a Pay Order / Demand Draft or Bank Guarantee as per amount mentioned under Bidding Data in favor of **Shaheed Mohtarma Benazir Bhutto Institute of Trauma (SMBBIT)**. The same will be released after successful completion of supply & contract period. Moreover, security deposit shall be forfeited by the Procuring Agency if contractor fails to comply with terms and condition of the contract at any stage during contract period.
3. Bid should be inclusive of all Government taxes (if applicable) and the same will be paid by the Contractor except withholding tax.
4. The firm will be responsible for supply of **“Procurement of General Instruments” Tender Ref. #: PROC/SMBBIT/(INST-04)/2019-20.** at consignee address. (**Shaheed Mohtarma Benazir Bhutto Institute of Trauma SMBBIT Karachi**). If it fails the Security Deposit will be forfeited.
5. Procurement Committee shall disqualify a contractor, whether pre-qualified or not, if it finds at any time, that the information submitted by bidder concerning his qualification and professional, technical, financial, legal, or managerial competence as contractor was false and materially inaccurate or incomplete at any stage.
6. The Procuring agency reserves the right at the time of contract award to increase / decrease & delete, the items / quantities of goods and services originally specified in the Schedule of Requirements without any change in unit price or other terms and conditions.
7. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the bidder does not accept the correction of the errors, its bid will be rejected, and its bid security may be forfeited.
8. 20% of the due Sindh Sales Tax (if applicable) will be deducted from the bill of the Contractors / Suppliers while remaining 80% will be deposited by the Contractors / Suppliers themselves.
9. Prices quoted shall remain valid up to 30<sup>th</sup> June 2020.
10. No tender will be entertained without Bid Security which will be forfeited to Government Treasury, in case of non-submission of Performance security within seven (7) days of receipt of letter of Acceptance.
11. Quantities of tender items are on estimated basis and could vary according to the amount sanctioned, released and as per discretion of Procurement Committee.

12. All manufactured and other items should be used in accordance with the instructions, specifications in the Tender Document and also in accordance with generally accepted norms of good workmanship.
13. The Bidder shall sign and stamp the Integrity Pact provided at Bid in the Bidding Document for all Provincial Government procurement contracts. Failure to sign such Integrity Pact shall make the bidder non-responsive.
14. If the Supplier fails to deliver any or all of the Goods or to perform the Services within the period(s) specified in the Contract, the Procuring agency shall, without prejudice to its other remedies under the Contract, deduct from the Contract Price, as liquidated damages, a sum equivalent to the percentage specified in Bidding Data of the delivered price of the delayed Goods or unperformed Services for each week or part thereof of delay until actual delivery or performance, up to a maximum deduction of the percentage specified in Bidding Data. Once the maximum is reached, the Procuring agency may consider termination of the Contract.
15. Supplies are required as early as possible. The bidder may, however, give their short guaranteed delivery period by which the supply will be completed positively.
16. **The Technical evaluation carried out by the Committee Shaheed Mohtarma Benazir Bhutto Institute of Trauma, Karachi will be final, which will be assessed on clinical experience basis of the consultant(s) in the relevant specialty.**
17. **PURCHASER'S RIGHT TO VARY QUANTITIES** The Shaheed Mohtarma Benazir Bhutto Institute of Trauma Authority reserves right to increase / decrease or delete the quantities., at the time of award of contract and also reserves the right to enhance the quantity of goods / services originally specified in the schedule of requirement without any change in unit price or other terms and conditions of goods at any time during defined period.
18. **PURCHASER'S RIGHT TO ACCEPT ANY BID AND REJECT ANY OR ALL BIDS:** The SMBBIT Authority reserves the right to purchase full or part of the store or ignore / scrap / cancel the tender as per relevant rules of SPPRA-2010 (Amended till date).
19. **SHELF LIFE REQUIRED:** No supply will be accepted having expiry date less than 70% of shelf life for the National manufacturer and 70% for imported items (wherever applicable).
20. **REDRESSAL:** Redressal of Grievances & settlement of dispute will be as per SPPRA Rule-2010 (Amended 2019).
21. **BID EVALUATION (T.E.R):** Bid evaluation will be considered on following grounds for approval of company as mentioned in appendix # A.

I / We agree to above mentioned terms & conditions:

Name of Contractor \_\_\_\_\_ Signature \_\_\_\_\_

(CNIC NO \_\_\_\_\_ (Copy must be attached).)

Full Address \_\_\_\_\_

Rubber Stamp \_\_\_\_\_



**CRITERIA FOR EVALUATION OF BID**

(Bidders are required to submit following documents in mentioned sequence)

Technical Evaluation Criteria (Mandatory)			
S.#	List of Documents	Yes	No
1.	Compliance of Terms & Conditions / Instructions mentioned in the SBD. (Must submit the entire <b>STANDARD BIDDING DOCUMENTS</b> , duly signed & stamped on each page with Technical Proposal)		
2.	Relevant Experience with documentary proof (Last Three Years) Attach Supply/Purchase Order/Award of Contract		
3.	Registration with Income Tax – NTN (Attach Certificate)		
4.	Copy of Professional Tax 2019-20 (Attach Certificate)		
5.	a) General Sales Tax (Mandatory) b) Sindh Sales Tax (if applicable) / Sindh Board of Revenue (Registration is not required in procurement of Goods)		
6.	Recent Bank Certificate / Bank Statement regarding financial soundness of the firm to do business up till <b>PKR 10 Million or more</b> .		
7.	Submission of undertaking on legal valid and attested stamp paper that the firm is not blacklisted and litigated by any institute of Federal, Provincial Government or any Department / Agency / Organization / Autonomous body or Private Sector Organization anywhere in Pakistan. <b>(Undertaking should be as per given sample attached as Table of Content Point # 11).</b>		
8.	Bidder already providing services at <b>SMBBIT</b> should obtain & attach a satisfactory performance certificate from competent authority of <b>SMBB Institute of Trauma</b> (for the financial year in which the bidder last provided its services).		
9.	Pay order / Bank Draft of Bid security / Earnest money should be attached along with bid document.		
10.	Authorization / Distributors Certificates from Manufacturer. (Where Applicable).		

**NOTE:**

1. The offer will not be entertained if the required documents are not found attached.
2. Items will be procured on approved quality/ sample basis; hence bidders are required to submit sample along with bidding documents. Brochures should also be attached where applicable (if in case samples not found bid will be rejected). Samples return to those who were not technically qualified or meeting TEC.
3. The technical evaluation carried out by the Procurement Committee, SMBBIT, Karachi will be final, which will be assessed on technical aspect and clinical experience basis of the Consultant(s) in the relevant specialty.
4. Specifications approved by the Consultant(s) in the relevant specialty will be considered by the Procurement Committee.
5. Quoted items must be CE Certified / FDA Approved / DRAP Registered where applicable. (Certificate should also be attached).

**SCHEDULE OF REQUIREMENT/ BILL OF QUANTITIES (BOQ) OF**  
**SHAHEED MOHTARMA BENAZIR BHUTTO INSTITUTE OF**  
**TRAUMA KARACHI (SMBBIT)**

**“PROCUREMENT OF GENERAL INSTRUMENTS”**

**TENDER REFERENCE# PROC/SMBBIT/(INST-04)2019-20**

S.No.	Description	Sizes	Total	Unit	Unit Price	Total Price
<b>Orthopaedic Instruments</b>						
01	Screw Boxes small Fragments screws	Standard	4	Box		
02	Screw Boxes large Fragments screws	Standard	4	Box		
03	Meshes for Skin Grafting	Standard	2	Pcs.		
04	C clamp Pelvis	Standard	2	Pcs.		
05	Steri-Strips (Multiple sizes)	-	500	Pcs.		
06	Osteotomes full set All Sizes	-	3	Sets		
07	Plaster of Paris (POP) Opener /SPLITTER	Standard	3	Pcs.		
08	Plaster of Paris (POP) Cutting Scissors	Large	3	Pcs.		
09	Plaster of Paris (POP) Cutting Scissor	Small	3	Pcs.		
10	Lance	Small	10	Set(2 pcs per set)		
11	Lance	Medium	10	Set(2 pcs per set)		
12	Lance	Large	10	Set(2 pcs per set)		
13	Long handle burrs	Standard	2	Pcs.		
14	Depth gauze	Small	7	Pcs.		
15	Depth gauze	Large	7	Pcs.		
16	Bone Nibbler	small	9	Pcs.		
17	Bone Nibbler	Medium	5	Pcs.		
18	Bone Nibbler	Large	11	Pcs.		
19	Bone Spike Broad	Standard	6	Pcs.		

<b>S.No.</b>	<b>Description</b>	<b>Sizes</b>	<b>Total</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total Price</b>
20	Bone Spike	Medium	6	Pcs.		
21	Bone Spike	Narrow	6	Pcs.		
22	Hammer	Small	12	Pcs.		
23	Hammer	Medium	7	Pcs.		
24	Plate Holder	Large	4	Sets		
25	Plate Holder	Medium	6	Sets		
26	Plate Holder	Small	2	Sets		
27	Bone Holder Ratchet Lock	Large	4	Sets		
28	Bone Holder Ratchet Unlock	Large	2	Sets		
29	Bone Holder Ratchet Lock	Small	6	Sets		
30	Bone Holder Ratchet Unlock	Medium	2	Sets		
31	Bone Holder Ratchet Lock	Medium	2	Sets		
32	Bone lever	Small	6	Pcs.		
33	Bone lever	Medium	6	Pcs.		
34	Bone lever	Large	6	Pcs.		
35	Bone Rasp	Standard	4	Pcs.		
36	Wire Cutter	Large	10	Pcs.		
37	Fine Osteotome Set	Standard	2	Sets		
38	Bone Cutter	Small	2	Pcs.		
39	Bone Cutter	Medium	4	Pcs.		
40	Bone Cutter	Large	4	Pcs.		
41	Screw Driver	2.5,3.5,4.5	4	Pcs.each		
42	Drill Sleeve	All Sizes	3	Sets		
43	Pliar Large Broad	Standard	4	Pcs.		
44	Nose Plair	Standard	6	Pcs.		
45	Cobs Dissector	Small	4	Pcs.		
46	Cobs Dissector	Large	4	Pcs.		
47	T-Handle	Small	6	Pcs.		
48	T-Handle	Medium	6	Pcs.		
49	Chuck Key	Medium	6	Pcs.		
50	Chuck Key	Large	6	Pcs.		
51	Large Self Retrector	Depth/Extra large	6	Pcs.		
52	Rush Nail Impactor	-	4	Pcs.		

S.No.	Description	Sizes	Total	Unit	Unit Price	Total Price
53	Redection Forcep	Small	4	Sets		
54	Redection Forcep	Large	4	Sets		
55	Redection Forcep	Medium	4	Sets		
56	Bone Rais (Filer)	Medium	2	Pcs.		
57	Bone Rais (Filer)	Large	2	Pcs.		
58	Bristo radius Ulna	Standard	2	Pcs.		
59	Periaustum Alweter	Standard	3	Pcs.		
60	Pelvic reduction clamp	Standard	4	Pcs.		
61	Giggles saw	Standard	1000	Pcs.		
62	Bone impactor set/bone punches set	Standard	2	sets		

**Country of origin:Imported or Equivalent**

**Gynae Instruments for emergency theaters**

1	Baby Out let Forcep	Standard	2	Pcs.		
2	Vaccum Forcep	Standard	1	Pcs.		
3	Walslem Forcep	Standard	2	Pcs.		
4	Sound Forceps	Standard	2	Pcs.		
5	Green Armitage	Standard	12	Pcs.		
6	Dom's retractor	Standard	2	Pcs.		
7	Curette	All Size	2	sets		
8	D & C Dilator Set	All Size	2	sets		

**Country of origin:Imported or Equivalent**

**Pediatric surgery instruments For Emergency OTs**

1	Adson Tooth Forceps	5	2	Pcs.		
2	Adson Plain Forcep	5	2	Pcs.		
3	Adson Plain Fine	5	2	Pcs.		
4	Debakey Forcep	4	2	Pcs.		
5	Debakey Forcep	5	2	Pcs.		
6	Debakey Forcep	6	2	Pcs.		
7	Debakey Forcep	7	2	Pcs.		

S.No.	Description	Sizes	Total	Unit	Unit Price	Total Price
8	J Rod Forcep	Standard	2	Pcs.		
9	Peads Devar	Standard	2	sets		
10	Finochietto	Standard	2	Pcs.		
11	Needle Holder	4	2	Pcs.		
12	Needle Holder	5	2	Pcs.		
13	Needle Holder	6	2	Pcs.		
14	Needle Holder	7	2	Pcs.		
15	Ultra fine mosquito	Standard	2	Pcs.		
16	Lacrmical probe	Standard	2	Pcs.		
17	Micro Needle Holder fine	4	2	Pcs.		
18	Micro Needle Holder fine	5	2	Pcs.		

**Country of origin:Imported or Equivalent**

**Microvascular Instruments For Emergency Ots**

1	Ring Forceps	7	5	Pcs.		
2	Gerald plan Forceps	7	5	Pcs.		
3	Gerald debakey Forceps	7	5	Pcs.		
4	Vessel Dilator angled forceps	7	5	Pcs.		
5	Buldog clamp Straight	1.5	10	Pcs.		
6	Buldog clamp curve	1.5	10	Pcs.		
7	Castro viejo micro Needle Holder	6	2	Pcs.		
8	Castro viejo micro Needle Holder	5	2	Pcs.		
9	Liga Applicator	100	2	Pcs.		
10	Liga Applicator	200	2	Pcs.		
11	Liga Applicator	300	1	Pcs.		
12	Liga Applicator	400	1	Pcs.		

**Country of origin:Imported or Equivalent**

**Instruments for ER**

1	Electric Ring Cutter	–	5	Pcs.		
2	Electric Ring Cutter Blades	–	50	Pcs.		

S.No.	Description	Sizes	Total	Unit	Unit Price	Total Price
3	Ring Cutter Manual	—	2	Pcs.		
4	Magill Forcep	Small	5	Pcs.		
5	Magill Forcep	Medium	5	Pcs.		
6	Magill Forcep	large	5	Pcs.		
<b>Country of origin: Imported or Equivalent</b>						
<b>Neurosurgery instruments</b>						
1	Shunt Passer Adult	Adult (standard)	10	Pcs		
2	Shunt Passer Peads	Peads(standard)	10	Pcs		
3	Perforator	8,10,12,14	10 each			
4	Brain Needle	Standard	10	PCS		
5	Karrison Punch	each Size(1,2,3,4,5)	15	PCS		
6	Pituitary Ronguer	each Size	10	PCS		
7	Duarl Scissors	Standard	10	PCS		
8	Fine Needle Holder(Golden)	5	5			
9	Fine Needle Holder(Golden)	7	5	PCS		
10	Deep Self Retaining Retractor	Large	5	PCS		
11	Hudson Brace	Standard	5	PCS		
<b>Country of origin:Imported or Equivalent</b>						
<b>Neurosurgery Micro instruments</b>						
01	<b>Microscissors</b>					
	A) Straight	Standard	6	PCS		
	B) Bayonet	Standard	6	PCS		
	C) Dural Scissors	Standard	6	PCS		
2	<b>Forceps</b>					
	A) Tissue/Tumor Grasping					
	a.Straight	Standard	6	PCS		
	b. Bayonet	Standard	6	PCS		
	B) Microforceps					
	a.Straight	Standard	6	PCS		
	b. Bayonet	Standard	6	PCS		
	C) Microsuture Tying Forceps	Standard	6	PCS		
	D) Non Traumatic Tumor Dissecting Forcep	Standard	6	PCS		
	E) Yasirgill Bipolar Coagulation For	Standard	6	PCS		

S.No.	Description	Sizes	Total	Unit	Unit Price	Total Price
3	<b>Micro Needle Holder</b>	Standard	6	PCS		
4	<b>Nerve root retractor</b>					
	A) Cushing	Standard	6	PCS		
5	Explortary Hook probe/Pointed	Standard	6	PCS		
6	Liagature Guide	Standard	6	PCS		
7	Nerve /Vessel Hook	Standard	6	PCS		
8	Vessel Dilator	Standard	6	PCS		
9	Dissector					
	A) Microdissector					
	a.Straight	Standard	6	PCS		
	b. Bayonet	Standard	6	PCS		
	B) Freer Dissector	Standard	6	PCS		
	C) Pen Field	Standard	6	PCS		
10	Ring Currete					
	A) Hardy	Standard	6	PCS		
	B) Nicola	Standard	6	PCS		
	C) Pen Field	Standard	6	PCS		
11	Hardy's Ennucleator	Standard	6	PCS		
12	Micro Suction Cannula	Standard	6	PCS		
13	Bayonet Knife Handlr	Standard	6	PCS		
14	Antum Punch (Backward Cutting)	Standard	3	PCS		
15	Landolt Coaglation Forceps for Hypophysectomy	Standard	3	PCS		
16	Box	Microinstruments	5	PCS		
<b>Country of origin: Imported or Equivalent</b>						
<b>Thoracic Instruments</b>						
01	Right And Left Bronchial Clamps(Crushing & Non Crushing)	Standard	1 each	PCS		
02	Periosteal Elevator	Standard	1	PCS		
03	Rib Respatory (Right And Left)	Standard	1 each	PCS		
04	Long Instruments 9” and 11”	Standard	4	PCS		

S.No.	Description	Sizes	Total	Unit	Unit Price	Total Price
05	Vascular Clamps(Assorted)	Standard	6	PCS		
06	Needle Holders Light (Tungstun Carbide Tip)	Standard	4	PCS		
07	Bell Ford Retarctor	Standard	1	PCS		
08	Long Artry	Standard	1	PCS		
09	Scapula Retractor	Standard	2	PCS		
10	Lungs Retractor	Standard	2	PCS		
11	Cobra Retractor	Standard	1	PCS		
12	Rib Cutter	Standard	2	PCS		
13	Dual Retractor(S,M)	Standard	6	PCS		
14	Broncal Clamp	Standard	2	PCS		
15	Vascular Clamp CVD	Standard	4	PCS		
16	Vascular Clamp St	Standard	2	PCS		
17	Satinsky Clamp	Standard	2	PCS		
18	Aorta Crossing Clamp		4	PCS		

### Vascular Basic Instruments Set

S.No	Item Name		Quantity	Unit		
1	B.P Handle	3	3	PCS		
2	B.P Handle	4	3	PCS		
3	B.P Handle	7	3	PCS		
4	Forcep Adson Teeth		2	PCS		
5	Debakey Forcep	6	2	PCS		
6	Debakey Forcep	8	2	PCS		
7	Forcep Gillies	6	2	PCS		
8	Lane Forceps	8	2	PCS		
9	Forcep Gerald	8	2	PCS		
10	Metazenbanm Scissor	7	2	PCS		
11	Metazenbanm Scissor	8	2	PCS		
12	Metazenbanm Scissor	9	1	PCS		
13	Mayo Scissor Curved	8	1	PCS		



<b>S.No.</b>	<b>Description</b>	<b>Sizes</b>	<b>Total</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total Price</b>
14	Mayo Scissor Straight	7	1	PCS		
15	Scissor Stevens Tenotomy	6	1	PCS		
16	Scissor Potts	7	1	PCS		
17	Scissor Potts 45 degree	9	4	PCS		
18	Needle Holder Debakey	6	2	PCS		
19	Needle Holder Debakey	7	2	PCS		
20	Needle Holder Debakey	8	2	PCS		
21	Needle Holder Debakey	9	2	PCS		
22	Needle Holder Castroviejo	8	2	PCS		
23	Artery Forcep Crile Curved	6	10	PCS		
24	Artery Forcep Mosquito Curved	5	10	PCS		
25	Artery Forcep Mosquito (Straight)	5	10	PCS		
26	Artery Forcep Spencer Well	9	2	PCS		
27	Artery Forcep Robert	9	5	PCS		
28	Artery Forcep Mohyeldin	8	2	PCS		
29	Artery Forcep Mohyeldin	9	2	PCS		
30	Artery Forcep Lahey	8	2	PCS		
31	Artery Forcep Lahey	9	2	PCS		
32	Artery Forcep Kocher	9	2	PCS		
33	Artery Forcep Allis	8	4	PCS		
34	Sponge Holder	9	2	PCS		
35	Retractor Deaver	small	2	PCS		
36	Retractor Langenback	small	2	PCS		
37	Retractor Langenback	medium	2	PCS		
38	Retractor Langenback	large	2	PCS		
39	Retractor Richardson	small	2	PCS		
40	Retractor Richardson	medium	2	PCS		
41	Retractor Richardson	large	2	PCS		
42	Self Retaining Retractor Blunt Teeth	5	2	PCS		

S.No.	Description	Sizes	Total	Unit	Unit Price	Total Price
43	Self Retaining Retractor Blunt Teeth	7	2	PCS		
44	Killner Cats Paw Retractor D/Ended Blunt Teeth		2	PCS		
45	Curvettes Double Ended	7	1	PCS		
46	Suction Yankaner	Curved standard size	1	PCS		
47	Poole Suction Yankaner Straight	Standard	1	PCS		
48	Frazier Suction	7	1	PCS		
49	Vessel Irrigation Cannula	Standard	2	PCS		
50	Scale 30cm	Standard	1	PCS		
51	Bulldog Clamp Micro curved	Standard	2	PCS		
52	Bulldog Clamp Micro straight	Standard	2	PCS		
53	Bulldog Clamp curved	Medium	2	PCS		
54	Bulldog Clamp straight	Medium	2	PCS		
55	Bulldog Clamp curved	large	2	PCS		
56	Bulldog Clamp straight	large	2	PCS		
57	Towel Clip		20	PCS		
58	Galli Pot		3	PCS		
59	Kidney Dish 25cm		2	PCS		
60	Instrument Basket	Large	1	PCS		
61	Container	Large	1	PCS		
62	Silicone Cushioning Pad	Large	1	PCS		

**Country of origin: EU, USA, Japan, Germany or Equivalent**

**Vascular Micro instruments Set**

1	Forcep Gerald	8	2	PCS		
2	Forcep Gerald	9	2	PCS		
3	Needle Holder Castroviejo	6	2	PCS		
4	Needle Holder Castroviejo	8	2	PCS		
5	Bulldog Clamp Micro curved	Standard	2	PCS		
6	Bulldog Clamp Micro straight	Standard	2	PCS		

S.No.	Description	Sizes	Total	Unit	Unit Price	Total Price
7	Bulldog Clamp curved	Medium	2	PCS		
8	Bulldog Clamp straight	Medium	2	PCS		
9	Bulldog Clamp curved	large	2	PCS		
10	Bulldog Clamp straight	large	2	PCS		
11	Nerve Hook	Standard	1	PCS		
12	Scissors Potts Reverse	8	2	PCS		
13	Irrigation Vessel Cannula	Standard	2	PCS		
14	Vascular Clamp small	6	2	PCS		
15	Basket	Standard	1	PCS		
16	Container	Standard	1	PCS		
17	Silicon Cushioning Pad	Standard	1	PCS		

**Country of origin: EU, USA, Japan, Germany or Equivalent**

### Vascular Instruments

1	Vein Stripper	Standard	3	PCS		
2	Quivers	Standard	10	PCS		
3	Vascular Tunneller System	Standard	2	PCS		
4	Hartmann Crocodile Forceps 30cm	Standard	3	PCS		

**Country of origin: EU, USA, Japan, Germany or Equivalent**

### Cardiac Surgery Instruments

1	Octopus (Stablizer)		5	PCS		
2	Urchin / Star Fish (Heart Positioner)		2	PCS		
3	Coronary Shunt Size 1		3	PCS		
4	Coronary Shunt Size 1.5		5	PCS		
5	Coronary Shunt Size 1.75		5	PCS		
6	Coronary Shunt Size 2		5	PCS		
7	Coronary Shunt Size 2.5		3	PCS		
8	Coronary Shunt Size 3		2	PCS		
9	Octobase Retractor		2	PCS		
10	Blower Mister		10	PCS		
11	IMA Retractor (Adult)		1	PCS		

S.No.	Description	Total	Unit	Unit Price	Total Price
12	Probe	5	PCS		
13	Arotic Punch (Meditronic) 4mm	5	PCS		
14	Nylon Tape	150	PCS		
<b>Country of origin: EU, USA, Japan, Germany or Equivalent</b>					
<b>Miscellaneous</b>					
1	Bio Barrier container with instruments basket + silicon Cushing pad Small	15	PCS		
2	Bio Barrier container with instruments basket + silicon Cushing pad Medium	15	PCS		
3	Bio Barrier container with instruments basket + silicon Cushing pad Large	35	PCS		
4	Bio Barrier container with instruments basket + silicon Cushing pad Ex-Large	16	PCS		
<b>G. Total</b>					
<b>Amount in Words:</b>					

**Note:**

1. Items will be procured on approved quality/ sample basis; hence bidders are required to submit sample along with bidding documents. Brochures should also be attached where applicable (if in case samples not found bid will be rejected). Samples return to those who were not technically qualified or meeting TEC.
2. The technical evaluation carried out by the Procurement Committee, SMBBIT, Karachi will be final, which will be assessed on technical aspect and clinical experience basis of the Consultant(s) in the relevant specialty.
3. Specifications approved by the Consultant(s) in the relevant specialty will be considered by the Procurement Committee.
4. All Quoted items must be CE Certified / FDA Approved / DRAP Registered where applicable. (Certificate should also be attached which will be verified by concerned authority.

Signature of Manufacturers /Importers/Sole Agents/Contractors: - \_\_\_\_\_

Name of Firm: - \_\_\_\_\_

Full Address: - \_\_\_\_\_

Telephone No. Office:- \_\_\_\_\_ Cell No:- \_\_\_\_\_

Email Address (if any) \_\_\_\_\_

# BID LETTER FORM

From:

(Registered name and address of the bidder)

To:

Chief Operating Officer,  
Shaheed Mohtarma Benazir Bhutto Institute of Trauma,  
Karachi – 74200

Dear Sir / Madam,

Having examined the bidding document and amendment thereon we undersigned, offer to provide services to the works including in conformity with the terms and conditions of the bidding document and amendments there on, for the following project in response to your tender call dated\_\_\_\_\_

## **Tender Title:**

We undertake to provide services/execute the above project or it part assigned to us in conformity with the said bidding documents for an estimated sum of Rs.\_\_\_\_\_ (Rupees - \_\_\_\_\_) (total bid amount in words and figures) which may vary in accordance with the schedule of prices attached herewith and coverage options made by SMBBIT or its user organization.

## **If our bid is accepted, we undertake to;**

- 1) Provide services/execute the work according to the time schedule specified in the bid document,
- 2) Obtain the performance guarantee of bank in accordance with bid requirements for the due performance of the contract, and
- 3) Agree to abide by the bid conditions, including pre-bid meeting minutes if any, which remain binding upon us during the entire bid validity period and bid may be accepted any time before the expiration of that period.
- 4) We understand that you are not bound to accept the lowest or any bid you may receive, nor to give any reason for the rejection of any bid and that you will not defray any expenses incurred by us in bidding.

Place:

Date:

Bidder's signature  
and seal.

# **CONTRACT AGREEMENT**

## **Tender Title**

This Contract Agreement (hereinafter called the Agreement) made on \_\_\_ day of \_\_\_\_\_ Year.

## **BETWEEN**

**M/s.**

A Contractor, having its office at **Bidder's address**. (Hereinafter mentioned as Contractor), which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

**AND**

**SHAHEED MOHTARMA BENAZIR BHUTTO ISTITUTE OF TRAUMA** A department under Government of Sindh, having its office at SMBBIT, Chand Bibi Road, Karachi Sindh, Pakistan hereinafter mentioned as "the Client", which expression shall be deemed to mean and include its successors-in-interest and permitted assigns;

WHEREAS the Contractor has agreed to render certain services i.e. "**Tender Title**" to SMBBIT Karachi and has necessary know how and staff in the respect.

**AND**

WHEREAS the Client is desirous of availing the services offered by the contractor for "**Tender Title**" for its premises at the cost of **Rs. \_\_\_\_\_/-** (The contract amount) as per below mentioned **BOQ**.

Brief particulars of the services which shall be supplied / provided by the Supplier are as under:

<b>Item. #</b>	<b>DESCRIPTION</b>	<b>Unit Quantity</b>	<b>Unit</b>	<b>Quoted Rate</b>

Now this agreement witnesseth as follows:

1. In this agreement words and expression shall have the same meanings as are respectively assigned to them in the Terms & Conditions of Tender Enquiry referred to.
2. The Following documents after incorporating addenda, if any except these parts relating to Instruction to bidders, shall be deemed to form and be read and constructed as part of this Agreement, viz:
  - a. Purchase order(s)/ Letter of Acceptance where applicable.
  - b. The completed Form of Bid along with Schedules to Bid.
  - c. Condition of Contract & Contract Data
  - d. The priced Scheduled of prices
  - e. The specifications

3. In consideration of the payments to be made by the Purchaser to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Purchaser to execute and complete the Works and remedy defects therein in conformity and in all respects within the provisions of the Contract.
4. The Purchaser hereby covenants to pay the Supplier, in consideration of the execution and completion of the Works as per provisions of the Contract, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
5. The Contract Price of tender will be Rs: \_\_\_\_\_/Year;
6. That estimated cost of tender is on approximate basis and may vary in case of forced majeure or as per the demand of situation.

IN WITNESS WHEREOF the parties hereto have caused this Contract Agreement in accordance with their respective hands and seals, the day, month and the year first above written.

This contract will be extendible on the same rates till the allocation of new tender.

Signature of the Supplier

Signature of the Purchaser

\_\_\_\_\_

\_\_\_\_\_

(Seal)

(Seal)

# FORM OF PERFORMANCE SECURITY (Bank Guarantee)

Guarantee No.:

Executed on:

Expiry date:

[Letter by the Guarantor to the Employer]

Name of Guarantor (Bank) with complete address (Scheduled Bank in Pakistan):

\_\_\_\_\_

Name of Principal (Contractor, Manufacturer, Supplier or any bidder) with complete address:

\_\_\_\_\_

Penal Sum of Security (express in words and figures):

\_\_\_\_\_

\_\_\_\_\_

Letter of Acceptance No. \_\_\_\_\_ Dated:

\_\_\_\_\_

KNOW ALL MEN BY THESE PRESENTS, that in pursuance of the terms of the Bidding Documents and above said Letter of Acceptance (hereinafter called the Documents) and at the are of the said Principal we, the Guarantor above named, are held and firmly bound unto the Chief Operating Office (COO), SMBBIT, Karachi (hereinafter called the Employer) in the penal sum of the amount stated above for the payment of which sum well and truly to be made to the said Employer, we bind ourselves, our heirs, executors, administrators and successors, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that whereas the Principal has accepted the Employer's above said Letter of Acceptance for \_\_\_\_\_ (Name of Contract) for the \_\_\_\_\_ (Name of Project).

NOW THEREFORE, if the Principal (Contractor) shall well and truly perform and fulfill all the undertakings, covenants, terms and conditions of the said Documents during the original terms of the said Documents and any extensions thereof that may be granted by the Employer, with or without notice to the Guarantor, which notice is, hereby, waived and shall also well and truly perform and fulfill all the undertakings, covenants terms and conditions of the Contract and of any and all modifications of said Documents that may hereafter be made, notice of which modifications to the Guarantor being hereby waived, then, this obligation to be void; otherwise to remain in full force and virtue till all requirements of Condition of Contract are fulfilled.

Our total liability under this Guarantee is limited to the sum stated above and it is a condition of any liability attaching to us under this Guarantee that the claim for payment in writing shall be received by us within the validity period of this Guarantee, failing which we shall be discharged of our liability, if any, under this Guarantee.

We, \_\_\_\_\_ (the Guarantor), waiving all objections and defences under the Contract, do hereby irrevocably and independently guarantee to pay to the Employer without delay upon the Employer's first written demand without cavil or arguments and without requiring the Employer to prove or to



show grounds or reasons for such demand any sum or sums up to the amount stated above, against the Employer's \_\_\_\_\_ written \_\_\_\_\_ declaration that the Principal has refused or failed to perform the obligations under the Contract which payment will be effected by the Guarantor to Employer's designated Bank & Account Number.

PROVIDED ALSO THAT the Employer shall be the sole and final judge for deciding whether the Principal (Contractor) has duly performed his obligations under the Contractor has defaulted in fulfilling said obligations and the Guarantor shall pay without objection any sum or sums up to the amount stated above upon first written demand from the Employer forthwith and without any reference to the Principal or any other person.

IN WITNESS WHEREOF, the above-bounden Guarantor has executed this Instrument under its seal on the date indicated above, the name and corporate seal of the Guarantor being hereto affixed and these presents duly signed by its undersigned representative, pursuant to authority of its governing body.

Witness:

1. \_\_\_\_\_  
Guarantor (Bank)  
\_\_\_\_\_  
(Name, Title, Signature & Seal)
  
2. \_\_\_\_\_  
\_\_\_\_\_  
(Name, Title, Signature & Seal)

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

## **AFFIDAVIT (on Judicial Stamp Paper)**

I/We, the undersigned [Name of the Supplier] hereby solemnly declare and undertake that:

1. I/We have read the contents of the Bidding Document and have fully understood it.
2. The Bid being submitted by the undersigned complies with the requirements enunciated in the bidding documents.
3. The Goods that we propose to supply under this contract are eligible goods within the meaning of this SBD.
4. The undersigned are also eligible Bidders within the meaning of the Standard Bidding Documents.
5. The undersigned are solvent and competent to undertake the subject contract under the Laws of Pakistan.
6. I/We have not paid nor have agreed to pay, any Commissions or Gratuities to any official or agent for SMBB Institute of Trauma related to this bid or award or contract.
7. I/We are not blacklisted or facing debarment from any institute of Federal, Provincial Government or any Department /Agency/Organization/Autonomous body or Private Sector organization anywhere in Pakistan.
8. That undersigned has not employed any child labor in the organization/unit.
9. I/We understand that the Selection and Rate Contracting Committee of the Procuring Agency is not bound to accept the lowest or any other bid they may receive.

I/We affirm that the contents of this affidavit are correct to the best of our knowledge and belief.

Signatures with stamp

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

CNIC No. \_\_\_\_\_

For Messrs. [Name of Supplier]

# INTEGRITY PACT

## DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC PAYABLE BY THE SUPPLIERS/CONTRACTORS/CONSULTANTS

Contract Number:     **NO.**  
Contract Value:       **Rs.**  
Contract Title:

**Dated:**

**M/s.** \_\_\_\_\_ hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (GoS) or any administrative subdivision or agency thereof or any other entity owned or controlled by it (GoS) through any corrupt business practice.

Without limiting the generality of the foregoing, **M/s.** \_\_\_\_\_ represents and warrants that it has fully declared the brokerage, commission, fees etc. paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, SMBBIT Karachi (PA), except that which has been expressly declared pursuant hereto.

**M/s.** \_\_\_\_\_ certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with PA and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty.

**M/s.** \_\_\_\_\_ accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty. It agrees that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to PA under any law, contract or other instrument, be voidable at the option of PA.

Notwithstanding any rights and remedies exercised by PA in this regard, **M/s.** \_\_\_\_\_ agrees to indemnify PA for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to PA in an amount equivalent to ten times the sum of any commission, gratification, bribe, finder's fee or kickback given by **M/s.** \_\_\_\_\_ as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from PA.

\_\_\_\_\_  
**M/s.** \_\_\_\_\_

\_\_\_\_\_  
**Chief Operating Officer (COO)**